



# LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, MI 48081  
(586) 445-4000, ext. 2504

## FACILITY USE FORM

Contact Person: Lisa Payne Phone: 2749  
 Address: 21100 Ilwaco Rd Email: lpayne@scslakeview-k12.com  
 Organization: Lakeview Community Musical Number Attending: 100+  
 Activity: See Attached  
 Event Date: 11/6/18 - 2/10/19 Event Time (start/end): See Attached

### FACILITY TO BE USED:

### COST

Athletics-Princeton:	Baseball Field <input type="checkbox"/>	_____
Athletics-JMS:	Football Field <input type="checkbox"/> Softball Field <input type="checkbox"/> Tennis Courts <input type="checkbox"/>	_____
Athletics-LHS:	Football Field <input type="checkbox"/> Track <input type="checkbox"/>	_____
Auditorium-LHS:	Dressing Room(s) <input checked="" type="checkbox"/> Lobby <input checked="" type="checkbox"/> Stage <input checked="" type="checkbox"/>	_____
Cafeteria:	SELECT BLDG For LHS specify: Large <input type="checkbox"/> Small <input type="checkbox"/> Both <input type="checkbox"/>	_____
Classroom(s):	SELECT BLDG YES <input type="checkbox"/> NO <input type="checkbox"/> Room Numbers Requested: _____	_____
Custodian*:	SELECT BLDG YES <input type="checkbox"/> NO <input type="checkbox"/> Time Needed (start/end): _____	_____
Gym Facilities:	SELECT BLDG For LHS specify: Auxiliary Gym <input type="checkbox"/> Main Gym <input type="checkbox"/> Pool <input type="checkbox"/>	_____
Locker Rooms-JMS:	Female PE <input type="checkbox"/> Male PE <input type="checkbox"/>	_____
Locker Rooms-LHS:	Female PE <input type="checkbox"/> Male PE <input type="checkbox"/> Female Varsity <input type="checkbox"/> Male Varsity <input type="checkbox"/>	_____
Media Center:	SELECT BLDG YES <input type="checkbox"/> NO <input type="checkbox"/>	_____
Music-JMS:	Band/Orchestra Room <input type="checkbox"/>	_____
Music-LHS:	Band/Orchestra Room <input checked="" type="checkbox"/> Choir Room <input checked="" type="checkbox"/>	_____
Room 111 (A19)-LHS:	YES <input type="checkbox"/> NO <input type="checkbox"/>	_____
<b>TOTAL COST</b>		_____

Please list any equipment or special accommodations that are needed for this activity:

Responsible Person Signature: [Signature] Date: 10/12/18  
 Principal Signature: [Signature] Date: 10/16/18

\*Custodial Services include clean-up; Custodian on-duty and/or after hours phone number is 586-634-5089.

Day & Date	Purpose	Rooms Needed	Time
Monday, October 15, 2018	AUDITIONS	STAGE, CHOIR ROOM & BAND ROOM	3:00PM UNTIL 9:00PM
Tuesday, October 16, 2018	AUDITIONS	STAGE, CHOIR ROOM & BAND ROOM	4:00PM UNTIL 9:00PM
Friday, October 19, 2018	CALL-BACKS	STAGE, CHOIR ROOM & BAND ROOM	6:30PM UNTIL 9:00pm
Tuesday, November 6, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, November 7, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, November 9, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, November 13, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, November 14, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, November 20, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, December 11, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, December 14, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, January 8, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 9, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, January 11, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, January 15, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 16, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, January 18, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Sunday, January 20, 2019	ALL DAY REHEARSAL	Stage & Choir Room & Band Room	12:30p.m. until 9:30p.m.
Tuesday, January 22, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 23, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, January 25, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, January 29, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 30, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, February 1, 2019	SHOW	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Saturday, February 2, 2019	SHOW	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, February 5, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, February 5, 2019	Rehearsal	Stage, Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, February 8, 2019	SHOW	Stage, Choir Room & Band Room	6:00p.m. until 9:30p.m.
Saturday, February 9, 2019	Show/Cast Party	Stage, Choir Room & Band Room	1:00p.m. until 9:00p.m.
Sunday, February 10, 2019	Strike	Stage, Choir Room & Band Room	2:00p.m. until ?

## Lora Goodwin

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**From:** Lisa Payne  
**Sent:** Tuesday, September 25, 2018 1:14 PM  
**To:** Warren Wilson  
**Cc:** Lora Goodwin; Scott Kapla; Sean Zaborowski; weezy1110@yahoo.com  
**Subject:** dates for annual musical  
**Attachments:** updated aud schedule auditions, rehearsals & shows.xls

Good afternoon,

Attached is the list of dates that we would like to request for this year's musical.

Please advise if there are any issues or conflicts with these dates.

Thank you,

Lisa Payne  
Co-Producer  
Lakeview Community Musical

Day & Date	Purpose	Rooms Needed	Time
Monday, October 15, 2018	AUDITIONS	STAGE, CHOIR ROOM & BAND ROOM	3:00PM UNTIL 9:00PM
Tuesday, October 16, 2018	AUDITIONS	STAGE, CHOIR ROOM & BAND ROOM	4:00PM UNTIL 9:00PM
Friday, October 19, 2018	CALL-BACKS	STAGE, CHOIR ROOM & BAND ROOM	6:30PM UNTIL 9:00pm
Tuesday, November 06, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, November 07, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, November 09, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, November 13, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, November 14, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, November 20, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, December 11, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, December 14, 2018	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, January 08, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 09, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, January 11, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, January 15, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 16, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, January 18, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Sunday, January 20, 2019	ALL DAY REHEARSAL	Stage & Choir Room & Band Room	12:30p.m. until 9:30p.m.
Tuesday, January 22, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 23, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, January 25, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, January 29, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Wednesday, January 30, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, February 01, 2019	SHOW	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Saturday, February 02, 2019	SHOW	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, February 05, 2019	Rehearsal	Stage & Choir Room & Band Room	6:00p.m. until 9:30p.m.
Tuesday, February 05, 2019	Rehearsal	Stage, Choir Room & Band Room	6:00p.m. until 9:30p.m.
Friday, February 08, 2019	SHOW	Stage, Choir Room & Band Room	6:00p.m. until 9:30p.m.
Saturday, February 09, 2019	Show/Cast Party	Stage, Choir Room & Band Room	6:00p.m. until 9:30p.m.
Sunday, February 10, 2019	Strike	Stage, Choir Room & Band Room	1:00p.m. until 9:00p.m.
			2:00p.m. until ?



# LAKEVIEW PUBLIC SCHOOLS

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## FACILITY USE FORM

Contact Person: Payne Phone: 2751  
 Address: 21100 11 mile rd. Email: lpayne@scslakeview-k12.com  
 Organization: JMS/LHS Orchestras Number Attending: 600+  
 Activity: Festival of String Concert  
 Event Date: 12/06/2018 Event Time (start/end): 6:00pm - 8:00pm-ish

### FACILITY TO BE USED:

### COST

Athletics-Princeton: Baseball Field

Athletics-JMS: Football Field  Softball Field  Tennis Courts

Athletics-LHS: Football Field  Track

Auditorium-LHS: Dressing Room(s)  Lobby  Stage

Cafeteria: SELECT BLDG For LHS specify: Large  Small  Both

Classroom(s): SELECT BLDG YES  NO  Room Numbers Requested: \_\_\_\_\_

Custodian:\* SELECT BLDG YES  NO  Time Needed (start/end): 5:00pm - 10:00pm

Gym Facilities: SELECT BLDG For LHS specify: Auxiliary Gym  Main Gym  Pool

Locker Rooms-JMS: Female PE  Male PE

Locker Rooms-LHS: Female PE  Male PE  Female Varsity  Male Varsity

Media Center: SELECT BLDG YES  NO

Music-JMS: Band/Orchestra Room

Music-LHS: Band/Orchestra Room  Choir Room

Room 111 (A19)-LHS: YES  NO

**TOTAL COST** \_\_\_\_\_

Please list any equipment or special accommodations that are needed for this activity:

Will need tables in Lobby and in hallway past the double doors. Can talk to Warren about more detail later.

Responsible Person  
Signature: \_\_\_\_\_

*[Handwritten Signature]*  
\_\_\_\_\_

Date: \_\_\_\_\_

6/5/18  
6/6/18